



TERMS AND CONDITIONS

The following conditions are derived from the Development Approval conditions of consent, the Liquor Licence, the Alternate Fire Solution and the Building Code of Australia.

OCCUPANCY

Total population (people in the complex) at any time is limited to 1815 with restrictions to populations in the various spaces. All paths of access and egress must be kept clear at all times. Trained FOH staff must be rostered on all events to assist patrons in the event of emergency, to give instruction over the emergency warning systems and ensure safe access and egress. Bay 17, Bay 20 and the Foyer are the only venues approved for public ticketed performances.

TICKETING

All ticketed events must be sold via Ticketmaster.

HOURS OF OPERATION

All patrons attending events/performances must vacate the site no later than 12 midnight. Outdoor events require a separate Development Approval. Delivery times shall be between 7am and 9pm Monday to Saturday. CarriageWorks' business hours are 9am - 5pm Monday to Friday.

NOISE LEVELS

All spaces at CarriageWorks have been designed to meet or better the noise limitations in the City of Sydney DA, number D/2003/977. These limitations on noise to surrounding residencies will be measured by CarriageWorks prior to the event occurring via a sound check and during the event if deemed necessary. Patron noise levels when leaving the complex must not interfere with the quiet enjoyment of the surrounding residents.

LIQUOR LICENCE, BAR AND CATERING

Liquor shall be sold or supplied on the premises for consumption on the premises. All liquor shall be opened prior to service to patrons. Food must be available whenever liquor is consumed. The bar is licensed to be in operation from 12pm to 12 midnight and drinks will stop being served at 11.15pm. CarriageWorks has exclusive contracts with a panel of caterers, GG Espresso, Bayleaf Catering, Forte Catering and Belinda Franks Catering. All hirers are required to use one of the panelists for their food and beverage requirements.

MAJOR EVENTS

A major event is defined as where public attendance numbers, plus staff numbers reach or approximate the total population number under the Development Approval conditions of consent, this number being 1815. These major events are restricted to a maximum number of 10 per year. CarriageWorks will determine which events are major events and appropriate marketing, traffic management and traffic access plans must be prepared.

STAFFING

Minimum numbers of CarriageWorks staff are required to run all performances/events. The number of staff is tailored to the number of people and specific requirements of each event. All staff are charged to the client and must be rostered on a minimum four-hour shift, be given appropriate breaks depending on length of shift, and receive award penalty rates if overtime is required.

SECURITY

Security staff are required for the duration of the event for all catered functions over 250 people.

POWER, CLEANING AND WASTE

Charges are made to hirers for power usage, cleaning and waste removal.

TRAFFIC MANAGEMENT AND CAR PARKING

As CarriageWorks is within a residential area, it has limited car parking (80 spaces in total). It is a requirement that a traffic management plan is developed for any event other than a performance. CarriageWorks always encourages patrons to use public transport to the site.

OCCUPATIONAL HEALTH AND SAFETY

CarriageWorks takes workplace health and safety very seriously. We will require you to provide risk assessments for your event and will approve or require changes at our discretion. Safe work practices are required on site at all times and CarriageWorks staff will require activities to cease if a danger is posed by any unsafe work practices.

PUBLIC LIABILITY INSURANCE

All hirers are required to hold public liability insurance to the value of \$20m and present a copy of the relevant certificate of currency.